



Job Description and Person Specification

Start date: 1st September 2017

Salary: Main Scale + TLR

The Role

The Classroom teacher, Subject Leaders and Progress Leaders will work with the Principal and Senior Team in ensuring Avanti House School provides an outstanding education for all pupils, rooted in the inclusive and distinctive Avanti Schools ethos of *educational excellence, character development and spiritual insight*.

Avanti House is an all-through 4-19 school which opened in 2012. It comprises a two-form entry primary school and a six-form entry secondary.

Avanti House is part of the growing family of Avanti schools. This Classroom Teacher is a critical middle role, based primarily at the primary site. The key responsibilities laid out here are those, which will be assumed by the successful candidate upon appointment. Specific responsibilities are likely to change over time as the senior team grows and changes.

Avanti schools are Hindu-designated faith schools. However, the Classroom Teacher at Avanti House School will not be from any specific faith background; applications are welcome from practitioners of any faith and from those of none. They will, however, be expected to be in full sympathy with the unique ethos and vision of the School.

General

The duties and responsibilities of teachers as described in the Schoolteachers' Pay and Conditions Document (as amended). The following is a list of specific activities and responsibilities in addition to the general duties of a class teacher.

Key Purpose of the Job

To provide professional leadership and accountability for high quality inclusive teaching, learning and achievement across the school.

To provide professional leadership in a curriculum subject to ensure that pupils across the school make good and better progress.

Leadership and Management

1. To assist the Leadership Team in shaping a vision and direction for the school, setting out very high expectations and with a clear focus on pupil achievement, attainment and enjoyment.



Job description: Classroom Teacher, Subject Leaders and Progress Leaders

2. To promote the distinctive cultural and religious values, ethical and spiritual nature of the school and its inclusion policies.
3. To monitor and be accountable for developing and improving teaching and learning in a curriculum subject, evaluating and reporting to the Headteacher and SLT on all aspects of the quality of provision.
4. To work in accordance with the values, culture, ethos, equal opportunities and inclusion policies of the school.
5. To lead the development of policy and practice in a given curriculum subject, promoting innovation including the introduction of the new National Curriculum.
6. To monitor and analyse data regarding the progress and achievement in a curriculum subject and to initiate appropriate actions to address gaps in progress.
7. To provide an excellent role model for staff and for pupils, ensuring that all pupils benefit from quality first teaching and additional support.
8. To assist staff in curriculum planning and setting targets to ensure all children are being appropriately challenged and make good progress in line with national expectations.
9. To organise informative events/publications for parents and carers in a curriculum subject.
10. To provide staff with information, training and continuous professional development in a subject.

Teaching and Learning

1. To carry out teaching duties, as agreed with the Head Teacher, providing a model of excellence for colleagues. This may include, as required, taking full responsibility for teaching a class; providing cover for colleagues; providing in-class support for colleagues.
2. To provide leadership and support for colleagues (teachers and assistants) with regard to teaching and learning and the curriculum, including:
 - managing a planned programme of monitoring activities, ensuring clear guidance and targets for improvement is provided.
 - Managing the planning and delivery of the curriculum subject across the school for all, developing schemes of work and medium term plans;
 - Supporting staff in the use of assessment information to inform teaching and learning in the subject;



- Inducting and supporting newly qualified and/or supply teachers
3. To co-ordinate subject training programmes, delivering INSET and working with individuals and teams in a variety of professional development activities.
 4. To provide guidance and support to leaders and other staff in a subject in order to improve the quality of teaching and learning for all groups of pupils.

This job description will be reviewed annually as part of your Performance Management programme.

Selection Process

Avanti House School is committed to safeguarding and promoting the welfare of children and young people and requires all staff, governors and volunteers to share this commitment. All successful candidates are required to have a DBS check.

References will be taken up for all short-listed candidates prior to interview.

We welcome applications from both men and women of all ages from any background and from candidates with disabilities. This position is not suitable for a job share.

The closing date for receipt of applications (hard copy or electronic) is **8:00am on Monday 10th April 2017.**

Applications can be down loaded at www.avanti.org.uk/avantihouse/

Visits welcome by appointment. For more information, please contact Mrs. Sonal Mistry.

Email: Sonal.Mistry@avanti.org.uk

Completed applications should be signed and posted to the school FAO Mrs Sonal Mistry, Common Road, Stanmore, Middlesex HA7 3JB.

Alternatively, please email your completed application form to Mrs Sonal Mistry (Office Manager)

For shortlisted candidates' interviews will take place on **19th and 20th April 2017.**

Any appointment subsequently made will be subject to the receipt of satisfactory references and other pre-employment checks.